



MILFORD CITY CEMETERY GRAVESITE AND BURIAL POLICIES AND PROCEDURES

Cemetery policies are intended to provide a cemetery facility with the most pleasing and uniform appearance that is acceptable to the majority of its patrons.

GRAVESITE POLICY

Grave Type Options

1. **Standard Single:** A single gravesite typically 48 inches wide and 108 inches in length. A standard single position will allow for one single vault; OR one single vault and one cremation; OR two cremations
2. **Sub-Standard Single (Cremation/Infant/Small Child):** typically, 48 inches wide and 54 inches in length but can vary depending on location. These sites allow for one burial per site.

Grave Purchase and Care

1. When a grave position is “purchased” the purchaser receives a Certificate of Burial Rights specifying the position and is granted the use of that grave position for the burial of human remains. The certificate is not a deed of ownership. The grave remains the property of Milford City.
2. The perpetual care and maintenance of the grave position is the responsibility of Milford City.
3. The grave marker care and maintenance is the responsibility of the person holding the Certificate of Burial Rights or their heirs.
4. When a person is buried, the body is traditionally placed so that the head rests on the west end of the grave. All headstones are placed on the west end of the grave, above the head of the deceased. This is called the headstone row. No marker shall be placed on the east end (foot) of the grave, with exception of military markers, which shall be flush.
5. A married couple is traditionally laid to rest with the man on the woman’s right. Care must be taken when planning for the headstone engraving. The names of the deceased may be engraved on either the west or the east side of the stone, however, they are traditionally placed on the west side.

Grave Markers

Grave Marker Dimension Limits are listed in the chart. No grave marker may encroach on an adjacent grave site.

Grave Type and Size		Grave Marker Dimension Limits			
Grave Type	Grave Position Size	Length	Width	Height	Concrete Border Size
Standard Single	48 x 108	48	30	36	6
Sub-Standard Single (Cremation / Infant)	48 x 54	48	30	Flush / 30	6

***All measurements include the 6-inch concrete border required for maintenance.** All measurements are in inches.

1. All grave markers, which are not in the headstone row, such as military marker or infant maker, must be flush with the level of the lawn. All markers are required a concrete border of six (6) inches around the headstone. All concrete borders must be flush with the lawn.
2. Cremations that are interred within a Standard Single gravesite require a flush grave marker, except when the grave marker is a double.
3. If holes or flower vases are placed within the concrete border, they must be placed on the north and/or south sides of the headstone. No holes or flower vases are allowed in the concrete border on the east or west side of the headstone or grave marker.
4. Placement or installation of any structure, elevated grave surface, fence, corner post, coping, or hedge of any kind upon any block, lot, or grave position is prohibited.
5. Outlining of the gravesite using bricks, pavers, rocks, concrete, fencing, flowers, shrubs or any other decoration or device is prohibited. This prevents the cemetery staff from mowing and trimming around the site.
6. Placement or installation of any decorative stones, markers or monuments outside of the bounds of the grave marker is prohibited.
7. Grave markers shall be installed on a new grave no later than one (1) year following the interment. A temporary marker may be installed to hold the place until the permanent marker is installed. All grave markers must be approved by the cemetery sexton. All grave markers must be installed by a professional monument company. Installation of all grave markers must be coordinated with the Cemetery Sexton.
8. Grave markers shall be installed in the headstone row unless written permission has been granted by the Cemetery Sexton and the location approved of prior to installation.